



Oregon

Tina Kotek, Governor

Department of Administrative Services
Enterprise Goods & Services | Procurement Services
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May 10, 2023

Ms. Jennifer Jimenez
Program Manager, Public Sector Cooperatives
ODP Business Solutions, LLC
San Jose, CA

VIA EMAIL

Re: Federation Partners

Dear Ms. Jimenez:

This letter authorizes purchases of office products available through Master Agreement PO-10700-00012990 between the State of Oregon and ODP Business Solutions, LLC on behalf of members of NASPO ValuePoint through ODP Business Solutions' federation partners.

The term federation partners means ODP Business Solutions' subsidiaries, which are owned by ODP Business Solutions, but operate as independent businesses.

ODP Business Solutions will make available a list of federation partners and their websites in each state for which it has a participating addendum. These federation partners will offer the same discounts that ODP Business Solutions offers under the Master Agreement. Purchases made from federation partners will be made directly through the federation partner's website and payment will be made to the federation partner. Federation partners shall offer at least the same discount off each category of items set forth in the Master Agreement but may offer a deeper discount.

Federation partners will report their sales to ODP Business Solutions, which will be used to calculate the administrative fees due, which will be paid by ODP Business Solutions.

It is at the participating state's discretion whether to allow use of federation partners under its participating addendum and should a participating state wish to restrict a federation partner from offering products under its participating addendum, the participating state has the right to do so by notifying ODP Business Solutions to have the name removed from the list.

Should you have questions or concerns, please contact me at (971) 349-2399 or via email at keri.a.ashford@das.oregon.gov.

Sincerely,

Keri A. Ashford
State Procurement Analyst